

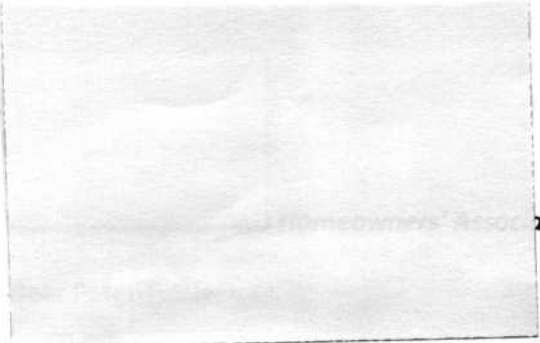
# Timmons Properties, Inc.

2200 21<sup>st</sup> Avenue South, Suite 200 \* Nashville, TN 37212

Phone: 615-383-1777

[www.timmonsproperties.com](http://www.timmonsproperties.com)

December 16, 2019



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The Timmons Properties' website allows you to create an account and log in to view and update your homeowner information, view account information, compliance violations, maintenance issues, and association documents. You can access the site by going to [www.timmonsproperties.com](http://www.timmonsproperties.com) and clicking on "**Community Resources**" and "**New Homeowner Signup**" to create an account.

Your must have your account number:

Your property's address, *exactly as it is shown here*:



1. Click on Create Login
2. Enter the provided account number and email address associated with your account
3. If you are one of multiple owners associated with the provided account number, you are required to select your name from the list provided.
4. If you do not have an email already in the system, there will be additional steps
  - A. Enter an email address you want to be associated with your account
  - B. You will be prompted for your address. Enter the property's street address as it appears in this letter
  - C. Caliber will send you an email with a link to finish setting up your account. The email link will allow you to create a username and password (usernames must be unique).
5. You will be prompted to create a user name and a password. Once saved, you will be able to login into the web portal.

If you have any questions, please contact us at 615-383-1777.

Sincerely,

Timmons Properties, Inc.

Lynn Burka

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